Routine Tasks	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19		
St Mary's Church Field site work party (2nd Sunday each month)	9th Sept	14th Oct	11th Nov	9th Dec	13th Jan	10th Feb	10th Mar	14th Apr	12th May	16th June	14th July	11th August	8th September		
Jubilee Green work party (fourth Sunday in month) - three or four a year (Jan, Apr, Jul/Aug, Sep/Oct). Pruning in January. Bank scythed Sep/Oct, extreme SE of site scythed every other year?		28th Oct			27th Jan			28th Apr				25th August			
Scything and composting of grass following Grass Management Strategy process		Prior to AD					Flower areas					Just prior to work party			
Tree pruning (time consuming, so intermediate sessions beyond routine work party days are now needed)															
Mowing performace area and paths (other than routine mowing which is done by BTC)		Apple Day			Wassailing							Allot Day			
Generic mowing by Town Council (requested as per Grass Management Strategy)		All of site													
Check and update notice boards															
Tree feeding															
Maintain grass area around trees															
Tree maintenance															
Apply grease (in October, no re-application during winter unless absolutely necessary)		Main appn				If necessary									
Maintain and develop wild flower areas							Plant plugs								
Collect yellow rattle seed											Early July				
Collect wild flower seed in general															
Sow yellow rattle - preparation process described in Grass Management Strategy paper												After hay cut			
Tend and plant wild flower plugs															
Hedge / laid hedge maintenance- done at least twice a year															
Publicity (notices of events, signs in orchard etc - helps combat vandalism) including library space															
Check tools and equipment against inventory - purchase new where necessary															
Wash polytunnel inside and out															
Sharpen tools															
Sort out and dispose of unwanted items (mainly for allotment)															
Apple thinning															
Pick apples for Apple Day															
Erect polite 'Do not pick apples' signs															
Managing waste/composting															
Pond and Bog Garden maintenance - for pond focus on winter half of year															
Scythe sharpening ahead of major grass cutting events															
Dock roots, and other pernicious roots to be taken off site and wisely disposed of															
Annual Events	**Sep-18**	**Oct-18**	**Nov-18**	**Dec-18**	**Jan-19**	**Feb-19**	**Mar-19**	**Apr-19**	**May-19**	**Jun-19**	**Jul-19**	**Aug-19**	**Sep-19**		
AGM					23rd Jan										
Wassailing															
May Celebration															
Bridport Food Fair															
Allotment Day												Wed?			
Melplash Show															
Production of apple juice															
Apple Day		13th Oct													
Christmas Cheer															